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RECYCLING YARD HOURS:

Monday to Friday:

8:00 a.m. - 4:15 p.m.

Residents can drop off: leaves/ compost, metal and appliances, & waste oil only. Stop inside Town Hall, state your address & staff will open the gate.

Saturdays:

Weekly - November 27th

8:00 a.m. - 2:00 p.m.

December—End of February
Town Yard open every first and third Saturday from 8am to 2pm.

Residents can drop off: leaves/ compost, metal and appliances, oil, tires, cardboard, batteries, and electronics (charge for electronics).

Update on Road Improvements

This time of year, residents often enjoy driving through our beautiful Town to see the fall colors. Unfortunately, the wear and tear on our roads has become evident to many in recent years. The Town Board's #1 priority over the past few budget cycles has been to update the Capital Plan and make strides in addressing our roads. The Board's choices about how to improve these roads will come with a cost, but will be a valuable and worthwhile investment in Town assets. To inform this decision, the Finance Committee and Town Board have worked hard over the past year to evaluate the most cost-effective and efficient options.



THOMAS ESSER
SUPERVISOR SEAT 4

While the Town held tax rates low for the past two decades, it may have come at the cost of letting our roads deteriorate. One reason communities across the state are grappling with funding shortfalls is the municipal levy limit imposed by the State. This limit establishes how much municipalities can collect from local property taxes. Therefore, local governments look for ways to limit expenses. The Town has consistently kept spending in check, but fixing our roads is our most urgent need. At this point, the Board has prioritized residents' concerns and will invest in the necessary repairs. This will be a two-step process:

1. Make every effort to catch up with deferred road work.
2. Set a consistent standard of road quality going forward.

Step #2 is addressed in part through a road evaluation that takes place every two years. Every mile is assessed and rated under the State of Wisconsin standards called PASER (Pavement Surface Evaluation and Rating). PASER is a 1-10 rating scale to evaluate roadworthiness visually, including common road stress issues such as potholes, ruts, drainage, and other defects. The higher the number, the better the quality road. However, two roads with the same rating may have different problems and require different repairs.

The Board, staff, and the Town's engineering consultant conducted an audit of our current roads as well as a 2020 road tour. Considerations made as part of the evaluation included, but were not limited to, volume and type of traffic, number of homes on a road, PASER rating etc. This assessment combined with updated PASER ratings will be used to plan future budgets and Town Board spending priorities.

Continued on page 7

TOWN ADMINISTRATOR'S DESK

Renewed Cooperation with the City of Cedarburg

On July 7th, the Town Board and City Common Council approved documents that signal a spirit of renewed cooperation. As both the Town and City are experiencing residential and commercial growth, leaders recognized both could benefit from the opportunity to work together and provide clarity for landowners and developers in terms of expectations for community development.

To accomplish this, an Intergovernmental Agreement has been inked that will allow both the Town and City to update their respective Comprehensive Plans. These forward-thinking documents will provide clarity in terms of development for the next two decades. Comprehensive Plans guide growth in proactive manner, encouraging efficient land use, and will allow the Town and City to build upon the unique atmosphere that is Cedarburg.

The renewed cooperation is intended to go beyond this Intergovernmental Agreement, as community leaders have interest in other issues that can benefit the greater community.



ERIC RYER
ADMINISTRATOR



Above at Right: City Administrator Mikko Hilvo, Mayor Mike O'keefe, Chairman Dave Salvaggio, Administrator Eric Ryer

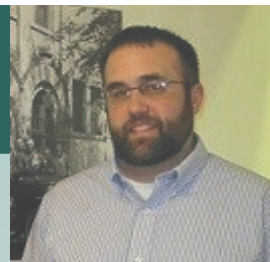
Capital Plan Update: \$5 million in Road Work Planned

The Finance Committee and Town Board have completed preliminary work on the Capital Improvement Plan update. The result is a planned \$5 million bonding to complete ~8 miles of road work. The components considered during this deliberate process over the last year included roads, equipment, and facilities.

- **Roads:** The Town has approximately 66 miles of roads. Each segment of road has a PASER rating assigned to it, which provides insight into the condition of the road. In coordination with input from the engineering consultant (raSmith) that rated the roads, the DPW staff identified a group of roads as candidates to generate a budget number for the Capital Plan. Cost estimates were assigned to project candidates based upon whether the road would receive a mill and overlay, or full pulverize and repave. A series of Finance Committee meetings this summer resulted in identifying ~8 miles of roads that could be addressed. This will be a significant investment in the infrastructure and quality of life for the community. Considerations for road selection included PASER rating, traffic volume, number of homes, recent rate of deterioration etc.
- **Equipment:** The Director of Public Works maintains a full list of capital equipment the Town uses to provide the vital essential services such services as refuse collection, snow removal and salting, ditch mowing and maintenance, storm clean-up, and parks maintenance. Much of our fleet is 15+ years old. It becomes more expensive to maintain older equipment, and eventually gets to the point where parts can no longer be obtained. The series of Finance Committee meetings this summer resulted in an updated equipment replacement schedule that aims to allow for pre-funding an equipment account for future purchases in an effort to avoid borrowing for new equipment. This method is made possible by financing road construction, with equipment purchased as needed using accumulated funds.
- **Facilities:** Updated cost estimates for various facilities improvements such as the long-planned DPW/Town Hall facility will be included as a footnote, but will not be part of this Capital Plan cycle.

Continued on page 7

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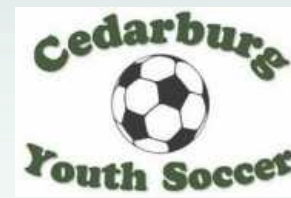


PAUL JUNGBAUER
DIRECTOR OF
PARKS & RECREATION

Record Setting Year

I want to thank all of the volunteer coaches, umpires, parents, and participants for working together to safely run our Little League season this summer, and our Flag Football, Soccer, and Fall Ball programs this fall. With everyone's help, we were able to give a record 1,016 youth the opportunity to participate in an organized activities with their peers. Studies have shown that engaging participants in activities with their peers has a positive impact on the mental health of those participants. Coaches, thank you for making a positive impact on youth in our community! Sponsors, thank you for your continued support! We look forward to providing quality programming again in 2022. As we like to say, YOU (coaches, parents, and sponsors) are the program, we help make it happen!

Thank You, Paul Jungbauer, Director of Parks & Recreation



**Thank You To Our
2021 Recreation Sponsors**



CHAIRMAN SALVAGGIO

Recreation Programming Success

As we wind up another record Rec season, a special thanks to our sponsors, coaches, and participants for making our program such a great success! This was our first season with over one thousand participants. We continually improve the facilities and look forward to another great season in 2022. This was the twelfth year of our self-supporting programs.



DAVID SALVAGGIO
TOWN CHAIRMAN



Pleasant Valley Park & Trails

This expansive park located on Pleasant Valley Road east of Highway I has something for everyone. Miles of bike trails created by the Ozaukee County Mountain Bikers with beginner, intermediate and advanced mountain bike trails. Thanks to the Ozaukee County Mountain Bikers for their dedication to this park in both trail creation and maintenance. They maintain a website you can access for more information. ozcomtbr.com The park is open year-round for biking, hiking and snowshoeing and has a picnic shelter with restrooms open May through October that is available for rental.

At Left: Map of mountain bike trails at Pleasant Valley Park and Trails.

STORMWATER POLLUTION PREVENTION



Keep the Town of Cedarburg safe by preventing stormwater pollution and illicit discharges. An illicit discharge is a substance other than stormwater that is released to a storm drain, storm sewer, or other drainage system that directs to a lake or river. These substances are considered “illicit”, or banned, because they are hazardous to our water resources. Examples of illicit discharges can include sanitary waste water, effluent from septic tanks, lawn fertilizers, vehicle fluids, paints, concrete, and other hazardous wastes. You can learn more about illicit discharges, how to identify and prevent them, and how to properly dispose of hazardous wastes at <https://www.respectourwaters.org/illicit-discharges-swwt>. Think that you’ve identified an illicit discharge in our community? Call us at (262) 377-4509.



CEDARBURG FIRE DEPARTMENT



“An Opportunity to Give Back to Our Community”

The Cedarburg Fire Department is a mostly volunteer department that serves the City and the Town of Cedarburg. Becoming a Firefighter or EMT is a very rewarding experience that offers you the chance to give back to your community!

The department provides the necessary training, gear and support to ensure your success. We want and need candidates who possess any type of work history, education, training and skillsets. We welcome people from a variety of backgrounds.

Your greatest reward may be the personal satisfaction you gain from helping others, while working with some of the most compassionate and dedicated people in our community. You'll learn new skills, make new friends, gain personal confidence, open yourself to new opportunities and do things you never thought were possible.

For those not ready for active firefighting or EMS, we have the option for Passive membership. Passive members support the active membership by participating in fund raising events, public education, maintenance and care of our vehicles and buildings. It is a great way to become involved and learn how a fire department operates!

Our fundraisers help keep taxes lower in the City and in the Town of Cedarburg. Please visit our website www.cedarburgfiredept.com for more information and our membership application with instructions on how to apply.

Continued on page 10

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STORMWATER POLLUTION PREVENTION CONTINUED

HOW TO BUILD YOUR RAIN GARDEN



Whether we have a wet or dry season this upcoming year, make the most of the rain we get and prevent it from becoming stormwater pollution. You can start making changes at your downspout. If the spout drains to a paved area, direct it to a vegetated area. One of your best options is a rain garden! In a rain garden, soil amendments ensure that the soil allows enough water to drain to groundwater while still holding onto enough moisture and nutrients to sustain plants. Native plants also help with infiltration and are hardy in times of drought. You can also prevent runoff by attaching your downspout to a rain barrel. During dry weather, rain barrels provide a sustainable source of water to use on lawns & gardens! There are many other ways to prevent stormwater runoff from your own yard. Visit <https://www.respectourwaters.org/facts-at-home> to find more ways to take care of our local water resources!

1

To make the most efficient rain garden, aim to make your garden about 1/3 of the size of your roof, locating it 10 feet or more away from your home and foundation.

2

Position the garden in a natural low point where it can receive water from your sump pump or downspout. Call the Diggers Hotline (1-800-242-8511) to check for buried utilities before you dig.

3

Dig the garden 4 to 6 inches deep. Ensure that the deepest part of the garden is in the center. Depending on your soil type, it can be helpful to dig a test hole and fill it with water to ensure that your garden will drain properly.

4

Build a raised or terraced portion of the rain garden, often called a berm. A berm is necessary to keep water in the garden so it can soak into the ground. The berm can be built with many different materials, including the dirt removed from the rest of the garden.

5

Pick out native plants that are drought tolerant. With the plants in their containers, set them one foot apart to ensure they fit before planting them in the soil. Spread three inches of mulch throughout the garden and on the berm to keep in moisture and prevent weeds.

6

Water immediately after planting and continue to water twice a week until the plants appear established or until a good rain. During the first year, water if there is an official drought. Do not water after the first year.

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Town of Cedarburg, Cedarburg, WI

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SUPERVISOR ESSER CONTINUED

The Board also noted that central to providing high quality roadways is a regular maintenance schedule. This will reduce the overall cost of a road over its life, prolong its useful life, and likely reduce the cost to rebuild the road when that time comes.

All that being said, the Board is still working to minimize the impact on taxpayers while improving the condition of Town road assets, as well as Capital equipment. A goal identified as part of this process was to reach an *average* 5 PASER rating within 5 years.

On a personal note, thank you to our dedicated Public Works and Administrative personnel for working so hard on behalf of Town residents. Our employees are diligent in their work to try to take good care of our public assets. They reliably work all year long, even in harsh weather conditions. If you can, please recognize and appreciate our public works operators. Slow down for them out on the roads, and yield in difficult traffic conditions for their safety. As 2021 winds down, we are grateful for our employees' hard work, especially during COVID, to maintain the quality of life here in the Town.

Thank you.



THOMAS ESSER
SUPERVISOR SEAT 4

TOWN ADMINISTRATOR'S DESK CONTINUED

Capital Plan/Road Plan Process & Next Steps...

- **August 2020:** Board directs staff to increase road maintenance budget to prolong the life of roads.
- **October 2020:** Town Board conducts road tour to get a representative sample of actual conditions.
- **Sept.—Nov. 2020:** 2021 budget increased miles of road work and maintenance budget.
- **December 2020:** The Finance Committee seeks financing options for large-scale road plan.
- **2021:** Finance Committee and Town Board reviewed financing options for roughly \$5 million in road projects to be included in the updated Capital Plan, with road projects beginning in 2022. This amount will address approximately 8 miles of roads, and make strides in addressing deferred road work.
- **Winter 2021-2022:** Financial advisor to prepare bond issuance for Board approval.
- **2022-2026:** Town implements the Capital Plan. The list of road projects will be updated annually by the Director of Public Works in coordination with the contracted Town engineer, with roads approved by the Town Board as part of the annual budget.

August 2020

Town Board receives presentation on road Maintenance strategies.

October 2020

Town Board takes road tour, gains understanding of PASER ratings and actual conditions of Town roads.

December 2020

Finance Committee discusses Capital Plan and directs financial analysis be conducted.

Years 2022-2026

Capital Plan implemented from 2022-2026. Evaluated on an annual basis.

Winter 2021-2022

Financial consultant issues bond following Board approval. Capital Plan document updated.

May-Oct. 2021

Finance Committee and Town Board approves general scope of work for Road/Capital Plan.

CEDARBURG SCHOOL DISTRICT



Cedarburg School District Focus On STEAM Education

Intentionally designed to equip, inspire and foster innovation, the Cedarburg High School Innovation Center is a space that incorporates Engineering, Transportation, Advanced Manufacturing, Robotics, Art and Design courses. The CHS Innovation Center is a learning hub for creativity, providing all students with equipment that meets and exceeds industry standards through engaging learning experiences that inspire and afford our students' future career pathway insights.



Located off the new CHS Cafeteria, the Innovation Center has clustered together seven key areas: MakerSpace, Art Department (2D and 3D Art, Media Lab, Technical Theater Design Lab), Transportation Lab, Robotics, Engineering, Construction, and Advanced Manufacturing. Opening last year, the classrooms were intentionally designed to be accessible to one another, promoting cross-department collaboration and integrated learning opportunities for students! Whether a student wants to become an engineer, work with ceramics and metals, or program a robot, the new CHS Innovation Center is a premier student-learning destination. It provides all Cedarburg High School graduates with learning opportunities to ignite their passions and set the stage for post-secondary learning.

The CHS Innovation Center illustrates just one aspect of how we focus on STEAM education in the district.

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We include important updates, links to meeting agendas/minutes, and consider it our most valuable tool for communicating with residents as we can send out information at a moments notice. We are aiming to have all residents with an active email address subscribed to this tool.

Subscribe Today: <https://www.town.cedarburg.wi.us/subscribe-to-updates/>

DO I NEED A PERMIT?

Projects Requiring Town Permits

It's that time of year again; construction and self-help projects are rearing their heads and need attention. Don't forget that permits are required to complete many types of projects, so prior to picking up that hammer or calling a contractor please review the most common permits required:

- ⇒ Replacing or adding a new culvert or driveway
- ⇒ Adding new decks, minor sheds, gazebos, etc.
- ⇒ Electrical, HVAC, and plumbing
- ⇒ Detached garages and sheds
- ⇒ Air conditioning units (not window units)
- ⇒ Above/In-ground pools
- ⇒ Decks

A full list of Town permits can be found at:

<https://www.town.cedarburg.wi.us/permits-applications/>

If you're in doubt to whether you need a permit please contact Town Hall at (262) 377-4509 or the Building Inspector at (414) 640-9523 with questions. His office hours are weekly on Tuesday/Thursday from 1-2pm.



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CEDARBURG FIRE DEPARTMENT CONTINUED



Residential Long Driveways

Because the Town of Cedarburg does not have fire hydrants, it is important for us to know how much equipment is needed to provide adequate water supply for a fire incident. There are many homes in the Town that have long driveways that are over 1,000 feet long. While we are prepared for any situation, our vehicles can only carry so much hose and water because of size and weight restrictions. Because of this, we want to know before a fire occurs how much hose we will need in order to setup an adequate water supply to fight a fire. With our Long Driveway program, we determine the length of your driveway and install an additional sign with your address sign, that notes the length of your driveway. We also install additional signs along your driveway to indicate to our crews where their hose should be laid out from. This program provides

us and our crews with the necessary information to ensure that an adequate water supply can be established to ensure we have enough water to fight the fire. If your driveway is over 1,000 feet long, or you believe it is close, please contact the Cedarburg Fire Department at (262)375-7630 and ask about our Long Driveway Program.

Residential Tree Trimming

Fire departments provide fire protection services to their jurisdictions as well as respond to a variety of other emergencies such as medical emergencies, motor vehicle accidents, hazardous material spills, electrical hazards, floods, and construction accidents. In order for these first responders to do their jobs effectively they need to be able to have access to the areas where incidents might occur, and this is where fire department access and access road requirements come in. Requirements for this topic come from Chapter 18 of NFPA 1, *Fire Code*.

When we talk about fire apparatus access roads, this includes more than just the fire lane outside of a building, it encompasses roadways, driveways and parking lots that must be traveled in order to allow access and operational setup for firefighting and rescue apparatus.

Fire engines and ambulances not only need to be able to travel to their destination but when they get there, they need to be able to get close enough to any building to effectively deploy hose lines, access fire protection equipment, and deploy necessary equipment for medical care. Ladder trucks also need adequate room to setup rescue and laddering operations. Please ensure that your driveways, pathways parking areas and roadways are cleared to a minimum height of 12 feet to make sure our fire apparatus and ambulances can reach you when needed. Thank you.

CLERK'S OFFICE

2020 Redistricting Nearing Completion

As a result of the 2020 census, redistricting within the Town has begun. This means that the Town's Ward Map from 2011 will be updated and new ward lines will be drawn. This process is set to be completed in November and the Town will inform residents of the updated Ward Map when it is finalized. It is possible that residents may be in a different wards than they were previously and they may be changing polling locations because of that. Once redistricting is finalized, the Town will inform any residents that will be changing polling locations as a result of the new map.

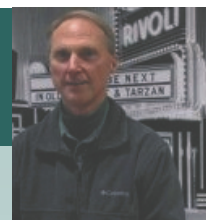


JACK JOHNSTON
ASST. ADMINISTRATOR/
CLERK

Volunteering Opportunities for Students

The Town has volunteer opportunities for students in high school and college in need of volunteer credit hours. For example, the Town recently had a high school student work with staff to create updated park brochures and maps for the Town website. Please contact Town Hall using the Town website under "I Want To" > "Volunteer" with your name and interests for volunteering and staff will be in contact with you!

PUBLIC WORKS NOTES



Welcome to New Crew Members

Residents with a keen eye may have noticed two new public works crew members around. Chris Carter was hired in March and Jake Hurlburt was hired in July. Chris is originally from West Bend and Jake is originally from the Eau Claire area but now lives in the Cedarburg area. Both are quick learners and flourishing in their new roles. We are excited to have two new employees that make the Town great.

JEFF BOERNER
DIRECTOR OF PUBLIC WORKS



Jake Hurlburt (left) & Chris Carter (right)

Waste Management Contact Information

Call 262-251-4000 for Waste Management Recycling services (recycling cart repair, replacement, or special needs). If collection is missed, please leave the cart out for 24 hours and call the number above to report a missed collection.

Driveway Replacement Reminders

Asphalt approaches are required when installing a concrete driveway. When replacing a driveway on a Town road, a Town-issued driveway permit is required. The permit application is available at Town Hall or the Town website.

Refuse Cart Spacing Reminders

As a friendly reminder, please place your refuse carts at least five feet away from each other. The automated arm will knock over adjacent carts if they are too close together and may damage your cart.

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TOWN BOARD CONTACT INFORMATION

Name/Position	Telephone Number	Email Address
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Wayne Pipkorn, Supervisor	355-5049	wpipkorn@town.cedarburg.wi.us
Bill Wattson, Supervisor	675-0079	wwattson@town.cedarburg.wi.us
Larry Lechner, Supervisor	414-870-8016	llechner@town.cedarburg.wi.us
Thomas Esser, Supervisor	375-1107	tesser@town.cedarburg.wi.us