

Notice of Meeting to Adjourn the Board of Review Due to Incomplete Assessment Roll

Town of Cedarburg, Ozaukee County

The Board of Review will meet on the 3rd day of May 2023 at 6:45 pm. at 1293 Washington Avenue for the purpose of calling the Board of Review into session during the 45 day period beginning on the 4th Monday of April, pursuant to Wis. Stat. § 70.47(1).

Due to the fact the assessment roll is not completed at this time, the Board of Review will be adjourned until the 16th day of June 2023 at 6 pm.

Pursuant to Wis. Stat. § 70.47(2):

No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view such property being assessed.

After the first meeting of the Board of Review and before the board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

No person may appear before the Board of Review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sub. (3)(a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sub. (6m)(a) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the Board of Review, testify to the board by telephone or object to a valuation, if that valuation was made by the assessor or the objector using the income method, unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under Wis. Stat. § 73.03(2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under Wis. Stat. § 19.35(1).

Notice of Open Book

Pursuant to Wis. Stat. § 70.45, the assessment roll for the Year 2023 assessment will be open for examination starting on the 10th day of May 2023 at 9:00 am., until 4:30 pm. After that date it will be available for viewing Monday through Friday 8 am to 4:30 pm.

Additionally, the assessor shall be available on the 10th day of May, 2023 at 9:00 am. at the Cedarburg Town Hall, 1293 Washington Avenue from 9am. To Noon, and again from 1 pm to 4:00 pm.

Instructional material will be provided at the Open Book to persons who wish to object to valuations under Wis. Stat. § 70.47.

Notice is hereby given this 16th day of March 2023 by:

Jack Johnston
Town of Cedarburg Clerk