



Please mail/scan and email/ or fax to:
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Town of Cedarburg
1293 Washington Avenue
Cedarburg, WI 53012
Fax 262-377-0308

The Town of Cedarburg Landmarks Commission

PRESERVATION AWARD

The Town of Cedarburg is accepting nominations for the Preservation Award. The Preservation Award recognizes historic structures in the Town of Cedarburg that have been recently restored. Nominations may be made by the owners of a historic structure or by friends, relatives or neighbors. If a nomination is made on behalf of another individual property owner, Town Staff will reach out to that property owner to verify that they would like to be considered for the Award, or the nomination will not continue to the evaluation process. Submittals will be reviewed by the Town Landmarks Commission. If the Commission decides to award a nominated property, the award presentation will be held in the month of May 2024. Please fill out the information below to make a nomination. **Nominations are due April 1, 2024, by email or in person. Application must include before and after photos!**

Name of Nominator: _____

Owner: _____

Other (Please describe): _____

Name of Nominee: _____

Address: _____

Phone #: _____

Email Address: _____

Type of Structure: _____

Location Address: _____

Approximate Age of Structure: _____

Please submit additional page(s) answering **ALL** of the following:

- **A history and description of the original structure and include any changes in size or scope of preservation, if any.**
- **Why should this structure be considered for the award?**
- **Please attach approximate dates/history of all submitted photos.**

Criteria for Consideration of Preservation Award

Preservation Award Criteria:

- Preservation of a home, barn outbuilding, or other significant structure by restoration of its architectural character, structural integrity and state of repair to ensure its future.

Other Requirements

- The nominated structure must be at least 100 years old at the time the nomination is submitted.
- The nominated structure must be indigenous to the Town of Cedarburg, meaning it was originally constructed in the Town of Cedarburg and still exists within the Town of Cedarburg.
- The parcel upon which the nominated structure exists must not be delinquent in property taxes.

Schedule and Evaluation Process

1. The deadline for submissions is April 1, 2024.
2. The Landmarks Commission will tour each nominated structure between April 10th and April 20th, 2024.
The tour will be limited to the exterior of the nominated structure.
3. The Commission will meet between April 20th and April 30th, 2024, to discuss the nominations.
4. If the Commission decides to award a nominated property, the award presentation will be held in the month of May, 2024. May has been designated as Wisconsin Historic Preservation Month.

Disclaimers

- If a nomination is made on behalf of another individual property owner, Town Staff will reach out to that property owner to verify that they would like to be considered for the Award, or the nomination will not continue to the evaluation process.
- Property owners of nominated structures hereby consent to the following:
 - Town using submitted photos, descriptions, and location for evaluation and/or publicity purposes.
 - Landmarks Commissioners and Town Staff may take exterior photographs of the nominated structure for evaluation and/or publicity purposes.

Property Owner Name(s): _____

Property Owner Signature(s): _____ Date: _____

Property Owner Signature(s): _____ Date: _____

Staff Use Only

Received By _____ Date: _____