

**GENERAL INFORMATION  
STORMWATER MANAGEMENT PERMIT APPLICATION**

***Send Application to:***

Town of Cedarburg  
1293 Washington Ave.  
Cedarburg, Wisconsin 53012

**Official Use Only**

Date Received	_____
Number	_____
Fee Received	_____
Reviewer	_____

**Instructions:** Please type or print. Read all instructions before completing application. Refer to the Fee Schedule adopted by the Town for applicable fees.

Name of Project: \_\_\_\_\_

Applicant/Entity Receiving Permit

Name of Applicant: \_\_\_\_\_

First Name of Contact: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street (1): \_\_\_\_\_

Street (2): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_

Property Owner

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street (1): \_\_\_\_\_

Street (2): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

Parcel Identification Number(s): \_\_\_\_\_

Engineer

Name of Firm: \_\_\_\_\_

First Name of Contact: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street (1): \_\_\_\_\_

Street (2): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_

# Town of Cedarburg Stormwater Management Plan Application Checklist

Project Name: \_\_\_\_\_

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

Please check the appropriate box: I = Included; NA = Non-Applicable

(If "NA" is checked, an explanation must be entered.)

Plan Requirement	I	NA	Explanation/Location in Plan
<b>A. Submittal Requirements</b>			
1. Permit Application Form			
2. Maintenance Agreement for Proposed BMPs			
3. Application Fee			
4. Financial Guarantee			
5. Certification/Stamp by Wisconsin Prof. Engineer			
<b>B. Predevelopment Site Conditions Mapping</b>			
1. Location Map			
2. Soils Survey Map			
3. Existing Land Use Mapping			
4. Predeveloped Site Conditions			
a. Existing Contours			
b. Property lines			
c. Existing flow paths and direction			
d. Outlet locations			
e. Drainage basin divides and subdivides			
f. Existing drainage structures on and adjacent to the site.			
g. Nearby Watercourses			
h. Lakes, streams, wetlands, channels, ditches, etc.			
i. Limits of the 100-year floodplain;			
j. Wells/Wellhead Protection Areas			
5. Statement of Vertical Datum Used			
<b>C. Post-Development Site Conditions Mapping</b>			
1. Pervious Surfaces			
2. Impervious Surfaces			
3. One Foot Topographic Contours			
4. Proposed Drainage System (including applicable off-site)			
5. Proposed Easement Locations			
6. Proposed Flow Paths, Overland Flow Routes			
7. Proposed Outlets/Drainage Divides			
<b>D. Drawings/Details</b>			
1. Practice Location/Layout/Cross Sections			
2. Outlet Structure Details			
3. Ditch/Storm Sewer Plan/Profile			
4. Other			
<b>E. Calculations, including computer modeling input and output files showing meeting of ordinance requirements.</b>			
<b>Peak Discharge Control:</b> hydrologic parameters, computer			
1. modeling, and detention basin routing.			
2. <b>TSS Control:</b> computer modeling input and output			

# Town of Cedarburg Stormwater Management Plan Application Checklist

Project Name: \_\_\_\_\_

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

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(If "NA" is checked, an explanation must be entered.)

Plan Requirement	I	NA	Explanation/Location in Plan
<b>Infiltration:</b> Infiltration Assessment in accordance with WDNR 3. Technical Standard 1002			
<b>Infiltration:</b> If infiltration required, provide geotechnical borings/test pits/reports, design, calculations, and modeling per 4. ordinance infiltration requirements.			
<b>Protective Areas:</b> Provide assessment in accordance with 5. ordinance and meet applicable requirements.			
<b>Fueling and Maintenance Areas:</b> Provide required BMPs, as 6. applicable.			
7. <b>Conveyance System Design</b> calculations including modeling.			
Adequacy of Downstream Stormwater Conveyance System to 8. Pass Proposed Flows			
<b>F. Narrative</b>			
1. Methodologies and Assumptions			
2. Results/Conclusions			
a. Pre-, and Post-developed parameter summary			
b. Pre-, and Post-developed peak discharge Summary			
3. Provisions to preserve natural topography/cover features			
4. Limitations from wellhead protection plans and ordinances.			
5. Results of investigations of soils and groundwater			
6. Practice Installation Schedule			
7. Maintenance Plan			
8. Cost Estimates			
9. Other Information			

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Email