TOWN OF CEDARBURG
FINANCE COMMITTEE MEETING MINUTES
September 16, 2026

Present: Wayne Pipkorn, Russ Lauer, Tom Esser
Also Present: Eric Ryer, Administrator, Sara Jacoby, Assistant Administrator/Clerk

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
   Chairman Pipkorn called the meeting to order at 1:00 pm. The meeting began with the pledge of allegiance.

2. **Discussion and possible motion approving minutes from the 9/2/26 Finance Committee meeting**
   Russ Lauer made a motion to approve the 9/2/26 Finance Committee meeting minutes. Tom Esser seconded, and the motion passed unanimously.

   Russ Lauer made a motion to move item #5 ahead of item #3 to accommodate the interviews of firms regarding Town Board room audio visual quotes and potential recommendation on a preferred firm for Town Board consideration. Wayne Pikorn seconded, and the motion passed unanimously. The Committee then moved to item #5.

3. **Discussion and possible recommendation on additional elements of the Town Capital Improvement Plan, including Fire Station 2 masonry repairs, HVAC, and a generator for Fire Station 2 and the Town DPW Shop**
   Administrator Ryer summarized possible additional elements to the Fiscal Year 2026 Capital Plan including replacement HVAC for Fire Station 2, masonry repair on Fire Station 2, and replacement compressors for Fire Station 2 and the Town Hall DPW shop. The available funds are a result of a lower than anticipated cost for the road sealing.

   Tom Esser made a motion to recommend the Town Board approve the American Standard HVAC option for Fire Station 2 at $32,900. Russ Lauer seconded, and the motion carried unanimously.

   Tom Esser made a motion to recommend the Town Board approve Holton Brothers for exterior masonry and sign repairs at Fire Station 2 for a total of $13,950. Russ Lauer seconded, and the motion carried unanimously.

   Tom Esser made a motion to recommend the Town Board approve the Total Industrial Air quote for two compressors at $16,171.08. Russ Lauer seconded, and the motion carried unanimously.

4. **Discussion and possible recommendation on amending the Fiscal Year 2026 Budget**
   Staff summarized the proposed budget amendment. Tom Esser made a motion to recommend the Town Board amend the Fiscal Year 2026 Budget as detailed in the staff report. Russ Lauer seconded, and the motion passed unanimously.

5. **Interviews of firms regarding Town Board room audio visual quotes and potential recommendation on a preferred firm for Town Board consideration**
   Presentations were made by Alec Nathan and Blake Akers of Forte, and Nathan Lewis from CTI, both of whom submitted proposals to provide audio visual services to the Town. Both firms were interviewed to answer outstanding questions related to equipment, functionality, service, training, and support contract length.

   The Finance Committee requested the firms provided updated quotes for their October meeting, when the Committee will consider a recommendation on the matter to the Town Board. No formal action was taken.

6. **Discussion and possible direction on the 2027 Town of Cedarburg draft General Fund budget and Capital Plan***

   Administrator Ryer summarized the draft 2027 General Fund budget, noting there are additional State shared revenue figures remaining outstanding at this time. Health insurance is also being finalized. Under this first draft General Fund budget, due to limited net new construction, the tax rate would remain approximately the same as 2026 at ~$2.35/$1,000 of assessed value. It was noted that following possible adoption of the stormwater utility, the General Fund will likely change to reflect the new Stormwater Utility Fund.

7. **Discussion on the next Finance Committee meeting**

   The Committee confirmed the next meeting will be held on October 14, 2026, at 1 pm.

8. **ADJOURNMENT**

   Tom Esser made a motion to adjourn at 3:26pm. Russ Lauer seconded, and the motion passed unanimously.

Respectfully Submitted,

Sara Jacoby
Assistant
Administrator/Clerk